CWPP UPDATE OUTLINE & CHECKLIST

✓	Optional/ Required	
OVERVIEW		
	Optional	Executive Summary
COLLABORATION		
	Required	Demonstrate Collaboration Explain how you identified and engage stakeholders to include local, state, federal, tribal, community members, and individual homeowners
	Optional	Reestablish or Develop a Core Team to assist collaborators with the process
	Required	Identify Existing CWPP Explain if this will be a full update or addendum. If this is an addendum, individuals from the larger CWPP should be engaged
COMMUNITY CHANGES		
	Required	Identify New Community Risks and Changes Consider recent fires, vegetation changes, new community developments
	Required	Discuss Projects Completed and Progress Made Since Last Update to include a delineation of landscape-level changes.
	Optional	Identify Collaborator Projects in the Area
	Required	Include a Preparedness Inventory of Local Fire Resources (personnel and equipment) for wildland suppression efforts.
	Required	Identify Wildland Training Plans
PRIORITY PROJECTS & STRUCTURAL IGNITABILITY		
	Required	Identify Priority Fuel Reduction Projects to include detail on specific objectives, responsible entity, and timelines
	Optional	Provide Information on Structures in the Community Consider building materials, roofing, building codes, access, etc.
	Required	Identify Projects to Reduce Structural Ignitability Consider items such as homeowner assessments, WUI code adoption, etc.
	Optional	Identify Other Priority Projects (Outreach/Education, Capacity Building, Code Adoption, etc.)
	Required	Provide a Table of Priority Projects Should include fuel projects, structural ignitability projects, and other projects identified
	Optional	Priority Project Table Add Ons Additional information to consider is timeline and responsible party for the completion of projects
COMMUNITIES AT RISK RATING		
	Required	Provide a Table Showing Existing CAR Ratings and New Ratings Must be listed as High, Medium, or Low
MAPPING		
	Required	Update WUI Maps and Provide Digital Files to State Forestry
	Optional	Update Other Maps
REVIEW AND APPROVAL		
	Required	Submit CWPP For Review and Approval

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		Send to State Forestry, governing body, local fire leadership
	Required	Signatures from Governing Body, Local Fire Leadership, State Forestry
	Optional	Include Signatures from Collaborators